



**MINUTES**  
**City of Kenora**  
**Committee of the Whole of Council**

Date: January 14, 2014  
Time: 9:00 am  
Location: City Hall Council Chambers

Present Mayor D. Canfield  
Councillor C. Gallivan  
Councillor R. Lunny  
Councillor R. McKay  
Councillor R. McMillan  
Councillor L. Roussin  
Councillor S. Smith

Staff Karen Brown, CAO  
Rick Perchuk, Operations Manager  
Colleen Neil, Recreation Services Manager  
Charlotte Caron, Property & Planning Manager  
Lauren D'Argis, Corporate Services Manager  
Joanne McMillin, City Clerk  
Heather Kasprick, Deputy Clerk  
Heather Lajeunesse, Deputy Clerk  
Tara Rickaby, Planning Administrator

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**1. Public Information Notices**  
N/A

**2. Declaration of Pecuniary Interest & the General Nature Thereof**

- i) On today's agenda;**
- ii) From a meeting at which a Member was not in attendance.**

Councillor McMillan made a declaration of pecuniary interest as it relates to item 6.5 regarding Financial Statements as his spouse is a member of the Police Services Board and receives remuneration.

### **3. Confirmation of Previous Committee Minutes**

**Moved by R. Lunny, Seconded by S. Smith & Carried:-**

That the following Meeting Minutes be confirmed as written and ordered filed:-

**Committee of the Whole – December 10, 2013  
Special Committee of the Whole – December 10, 2013**

### **4. Presentations**

N/A

### **5. Deputations**

N/A

### **6. Business Administration Reports**

#### **6.1. K.D.S.B. Report from Councillor Roussin**

Councillor Roussin highlighted some of the activities of the Board. The Q3 Report to the Board was circulated to Council for review prior to the meeting. In addition to the report a 2014 Levy Change Summary was distributed which shows upgrades and downgrades and a net result of the financial picture. Councillor Roussin indicated that KDSB has gone with integrated services for cost savings and most increases are related to capital financing and wages.

It was noted that emergency services vehicle replacements are part of capital reserves and that the Kenora service area is large as these services are provided to neighbouring communities. Therefore, emergency services costs are considerably higher than other areas as costs include travel to these locations as well as the maintenance that is required for emergency service location units where there is low demand. Councillor Roussin stated that the previous deficits also had to be corrected, a new ambulance base was required in Sioux Lookout and Kenora, as well major upgrades to emergency service locations and housing units were needed.

This item will be brought to the NOMA/OGRA Conference in February asking for answers as to why the levy keeps going up when it should be going down as it has other areas. It was also suggested to invite the CAO of KDSB to speak to Council regarding the current situation.

#### **6.2. Dedicated Gas Tax 2014**

##### **Recommendation:**

That Council of the City of Kenora gives three readings to a by-law to authorize the execution of an agreement between the City of Kenora

and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2013-2014 (Interim Six Month Program); and further

That the Mayor and Chief Financial Officer (Treasurer) be authorized to enter into the agreement.

**Recommendation Approved.** (resolution & by-law)

### **6.3. Homelessness Work Plan Next Steps for OGRA**

**Recommendation:**

Whereas the City of Kenora has approved the Homelessness & Behavioural Issues (H&BI) Work Plan, introducing new strategies intended to effect positive change in addressing homelessness and behavioural issues within Kenora; and

Whereas the Kenora District Services Board (KDSB) has developed and approved a Ten Year Housing and Homelessness Plan – “A Place for Everyone”; and

Whereas this plan incorporates Kenora’s H&BI Work Plan in Appendix F to that plan; and

Whereas the Kenora H&BI Work Plan identifies a Coordinator position as an important next step in working towards the implementation of the various strategies as identified within that plan; and

Whereas the KDSB has been given the mandate by the Province to address housing and homelessness within the Kenora Region; and

Whereas the best opportunity for implementing positive change would be through both the KDSB and the City of Kenora to work together on the implementation of the strategies as contained within the Kenora H&BI Work Plan;

Now therefore, let it be resolved that Council of the City of Kenora hereby requests the Kenora District Services Board to jointly lobby the Province for the creation of a new Coordinator position under the KDSB organization, with that Coordinator based in the City of Kenora, for the purposes of establishing a pilot project intended to implement the strategies as contained within Kenora’s H&BI Work Plan.

**Recommendation Approved.**

### **6.4. KDMA Conference Attendance**

**Recommendation:**

That authorization is hereby given for the following Members of Council to attend the 2014 Annual Conference of the Kenora District Municipal Association (KDMA), taking place in Pickle Lake February 6, 7 and 8, 2014; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

**Recommendation Approved.**

**6.5. November 2013 Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as November 31, 2013.

**Recommendation Approved.**

**6.6. NW Business Centre Q4 2013 Report**

**Recommendation:**

That Council accepts the 2013 Fourth Quarter report for the Northwest Business Centre.

**Recommendation Approved.**

**6.7. POA Court House Lease Agreements**

**Recommendation:**

That Council of the City of Kenora approves the License Agreements with the Ontario Infrastructure and Land Corporation (OILC) for leasing space in the Kenora and Red Lake Court House Facilities for the Provincial Offences Court for a five (5) year term ending December 31, 2018; and further

That Council give three readings to a By-law authorizing the License Agreements.

**Recommendation Approved.** (resolution and by-law)

**6.8. Various Committee Minutes**

**Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

December 6 – Lake of the Woods Museum Board  
December 10 – Event Centre Committee  
December 10 - Committee of the Whole and Property & Planning; and

That Council hereby receives the following Minutes from other various Committees:

October 3 – Kenora District Services Board  
October 25 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

**Recommendation Approved.**

**6.9. Other**

**6.9.1. Prosperity Fund Update**

Lauren D'Argis, Corporate Services Manager, provided a verbal report on the Kenora Citizens' Prosperity Trust Fund and indicated that a formal report with ideas and recommendations will come forward at a future meeting.

**7. Community Services Reports**

There will be a Special Meeting of Council held on Wednesday, January 22, 2014 at 11:00 a.m. at Council Chambers as well as a public meeting held that evening at 7:00 p.m. at the Kenora Recreation Centre in which a draft conceptual design of the Event Centre Expansion Project will be presented.

**8. Economic Development Reports**

**8.1. Brand Promise Amendment**

**Recommendation:**

That Council hereby adopts the amended Kenora Brand Promise, as follows:

Kenora is North America's Premier Boating Destination. We are the connection to Lake of the Woods and its 14,522 Islands.

Through our events and amenities we celebrate our history and build our future.

We love our lake; we are its stewards and we nurture its pristine environment.

**Recommendation Approved.**

**Discussion:** It was suggested that there be further focus on educating the community on and additional promotion of the Brand promise and what it means.

**9. Emergency Services Reports - no reports**

**10. Operations Reports**

**10.1. Water Wastewater Systems Monthly Summary November 2013**

**Recommendation:**

That Council of the City of Kenora hereby accepts the November 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

**Recommendation Approved.**

**10.2. Other**

**10.2.1. Operations Update**

Rick Perchuk, Operations Manager, provided a verbal update on current operations, indicating that there has been an increase in service repair calls lately, specifically for grinder pump repair and maintenance. He added that with the cold weather it has also been a busy month for freeze ups of residents' water and sewer systems as well as City storm sewers.

**11. Property & Planning Reports**

**11.1. 2014 Food Vendor RFP**

**Recommendation:**

That Council of the City of Kenora authorizes the Property & Planning Department to proceed with a Request for Proposals (RFP) for the City's 2014 Mobile Food Program to establish the following refreshment booths on municipal property between the Friday of the May Long Weekend to and including the first Monday in September:-

- Three (3) at the Kenora Harbourfront (near Whitecap Pavilion);
- One (1) at the Lake of the Woods Discovery Centre (upper parking lot); and further

That these changes be reflected in the City's new Business Licencing By-law, currently under review and expected to be adopted prior to July, 2014 which will thereby repeal By-law Number 81-2012.

**Recommendation Approved.**

**Discussion:** There was discussion of the original dates noted in the report allowing the booths to operate between July 1 and September 3, which are the dates approved in the current Licencing By-law. The Property and Planning department is asking for a change to the dates in the by-law so that these dates can reflect from the Friday of the May long weekend to and including the first Monday in September. There will be some coordination with the new Licencing By-law so that these dates are reflected.

**11.2. Canada Summer Games 2017 - Rabbit Lake**

**Recommendation:**

That Council of the City of Kenora approves, in principle, the proposal that the 2017 Canada Summer Games Rowing event be hosted at Rabbit Lake by the Kenora Rowing Club, Manitoba Rowing Association and the 2017 Host Society for the Canada Summer Games; and That Council of the City of Kenora will supply a letter of support to the Canada Games Council for the proposal to host the 2017 Canada Summer Games Rowing event at Rabbit Lake; and further

That City Staff, with representatives from the 2017 Canada Summer Games Host Society and the Kenora Rowing Club develop an agreement between all parties (Manitoba Rowing Association, Kenora Rowing Club, 2017 Host Society and City of Kenora).

**Recommendation Approved.**

**11. Property & Planning Reports**

**11.3. Assumption of Portion of Bruckenberger Road**

**Recommendation:**

That Council of the City of Kenora gives three readings to a by-law to accept and assume the portion of the Bruckenberger Road described as Part 5 Plan 23R 12225; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor coordinates this process.

**Recommendation Approved. (resolution and by-law)**

#### **11.4. Assumption of Portion of Ritchie Road**

**Recommendation:**

That Council of the City of Kenora gives three readings to a by-law to assume a portion of the Ritchie Road described as Parts 11, 12 and 13 Plan 23R 2469; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor coordinates this process.

**Recommendation Approved.** (resolution and by-law)

#### **11.5. Lease of Sidewalk - City and Hagesy Investments**

**Recommendation:**

That Council of the City of Kenora gives three readings to a by-law to enter into a lease of lands described as 22 square metres of property abutting the public sidewalk on Second Street South, Kenora, Ontario, being part of Lots 41-43 Block 2, Plan 3 and more particularly shown on a sketch attached to the lease; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete these transactions; and further

That the Municipal Solicitor will coordinate this process.

**Recommendation Approved.** (resolution and by-law)

#### **11.6. Transfer of Portion of Municipal Property - Marciniak**

**Recommendation:**

That Council of the City of Kenora gives three readings to a by-law to transfer lands described as Parts 1, 2 and to Edward Michael Marciniak, as a consolidation with property described as PLAN M56 PT LOTS 135 TO 137 PCL 17339; and

That the Municipal Solicitor is to coordinate this process; and

That Council of the City of Kenora gives three readings to a by-law to assume lands described as Part 5 on Plan 23R, being the travelled portion of Lakeside Crescent; and further

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete these transactions.

**Recommendation Approved.** (resolution and by-law)



## **11.7. Transfer of Portion of Municipal Shore Allowance - Hawryluk**

### **Recommendation:**

That the Council of the Corporation of the City of Kenora gives three readings to a by-law to transfer lands described as Part 3 of Plan 23R 12226 to Michael J. Hawryluk and Jennifer D. Westbury, as a consolidation with property described as PLAN M755 LOT 10 PCL 32995; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor is to coordinate this process.

**Recommendation Approved.** (resolution and by-law)

## **12. Proclamations**

### **Mayor Canfield read the following Proclamation:-**

- i) National Alzheimer Awareness Month – January 2014

## **13. Other**

### **13.1. Special Committee of the Whole Meeting Notice - January 21, 2014 @ 11:00 a.m.**

A Special Meeting will take place prior to Council's 12:00 noon meeting for purposes of a presentation to Council by the Heritage Kenora Committee

### **13.2. Prospectors and Developers Association of Canada Conference**

Mayor Canfield requested Council's support for him to attend the Prospectors and Developers Association of Canada Conference taking place from March 2 to 5, 2014. It was agreed by Council that City of Kenora representation at this conference is important.

### **Recommendation:**

That authorization be and is hereby given for Mayor David Canfield to attend the Prospectors and Developers Association of Canada Conference taking place in Toronto, March 2 to 5, 2014; and further That all eligible expenses in accordance with Council's Travel and Per Diem Policy be and are hereby authorized.

**Recommendation Approved.**

### **13.3. ROMA/OGRA Deputations to Ministers**

Mayor Canfield shared with Council that items for discussion with Ministers at the ROMA/OGRA Conference in February must be submitted by this Friday, January 17, although official packages are not due until later. Reference was made to the 2013 minister packages and what items should remain as items of importance. It was suggested that Sports Tourism be included this year. It was asked that Council review the package from the 2013 AMO Conference and note any changes to go forward.

#### **14. Date of Next Meeting**

Tuesday, February 11, 2014 at 9:00 a.m.

#### **15. Adjourn to In-Camera Meeting**

**Moved by R. McMillan, Seconded by R. McKay & Carried:-**

That this meeting now be adjourned at 10:24 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) Disposition of Land (2 items)**
- iii) Labour Relations (1 item)**

That in accordance with Section 13.11 of Procedural By-law #90-2013, Committee hereby gives unanimous consent of the members present to continue meeting, if required, beyond the three hour curfew of 1:00 p.m. until the established agenda is completed.

#### **16. Reconvene to Open Meeting**

**Moved by S. Smith, Seconded by R. Lunny & Carried:-**

That this meeting be now declared closed at 11:25 a.m.; and further That Committee reconvenes to the Open Meeting with the following direction/reports from its Closed Session:

#### **Disposition of Land:-**

##### **a) Lease Agreement - Kenora Nordic Trails Association**

##### **Recommendation:**

That Council of the City of Kenora give three readings to a by-law to enter into a lease agreement with Kenora Nordic Trails (KNTA), for a period of ten (10) years, for use of City of Kenora Concession 7 of Jaffray, PT LOT12 REM PCL 22669, Concession 6 of Jaffray PT LOC 263P PT EB 1298 Des as RP 23R 2441 Part 2 PCL 28156 & PT S PT LOC EB1298 PCL 21441 & all LOC EB1300

PCL 21568 and adjacent to Mount Evergreen downhill ski trails; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

**Recommendation Approved.** (resolution and by-law)

**b) Lease Agreement - Main Street Dock - Houseboat Adventures**

**Recommendation:**

That Council of the City of Kenora give three readings to a by-law to enter into a lease agreement with Jeff Gordon, of Houseboat Adventures, for a period of five (5) years, with an opportunity to renew for an additional five (5) years, for use of dock and water lot south of water lot described as EB 2181 & CL 6463 DES RP;23R8350 PTS 1,2,6 PCL 39485;REM PCL 24665; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

**Recommendation Approved.** (resolution and by-law)

**17. Close Meeting**

Meeting closed at 11:26 a.m.